

**Minutes from:
Charlevoix Children's House, Inc.**

Executive Board Meeting

**Preliminary edition- unapproved*

Date: Monday, June 11, 2018

Time: 6:00 pm

Location: Charlevoix Public Library, Armstrong Room

Board Members:

Present: Seth Arnold, Jill Kline, Amanda Evans, Molly Vargas, Dianne Dreyer

Absent: Lindsay Lewis, Kristi Epping

Others Present: N/A

Proceedings:

1. Meeting called to order at 6:07 p.m. by President, Seth Arnold
2. No meeting minutes from July's Budget meeting to approve
3. Matters for Decision
 - 3.1 CCH 2018-19 Budget

Discussion of budget and staffing needs transpired and Arnold motioned to approve \$23,000.00/yr salary for Miss Betsy, seconded by Kline and approved by all. Kline made a motion to approve a salary of \$7,500.00/yr for Dianne Dreyer, Arnold seconded and was approved by all. Arnold also made a motion for Vargas to hire a part-time afternoon classroom assistant at \$6,000.00/yr salary, Evans seconded the motion and was approved by all. This position will be 2.5 hours per week (3:00-5:30 pm, five days per week) and cover after care and daycare.

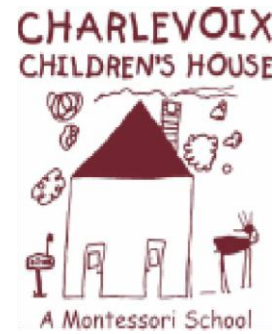
Action Item- Vargas will hire a part-time classroom assistant for 2018-19

4.1 Treasurer's Report: Jill Kline

Presented in 3.1

Discussion of streamline tuition collection occurred and research requested to add tuition collection to the CCH website.

4.2 President's Report/Building, Maintenance & Playground: Seth Arnold



Presented in 3.1

4.3. *Vice President's Report:*

No Report

4.4 *Directress Report: Molly Vargas, Directress*

Presented in 3.1

4.5 *Website & Marketing: Amanda Evans*

No Report

4.6 *Scholarships: Dianne Dreyer*

Dreyer will be sending out tuition bills due 9/1 and will enforce contract guidelines for late/missed payments.

4.7 *Grants: Lindsay Lewis*

No Report

4.8 *Social & Volunteer: Kristi Epping*

No Report

5.1 *New Business:*

5.2. *Old Business:*

Announcements: Next Board of Director's meeting will be held on Wednesday, September 10, 2018 at 6:00 pm at the Charlevoix Public Library in the Armstrong Room

Meeting adjourned at 8:00 p.m by Seth Arnold.
Minutes submitted by Secretary, Kristi Epping
from notes taken by Seth Arnold.

