**Minutes from:**

**Charlevoix Children’s House, Inc.**

Executive Board Meeting

*\*final edition- approved*

**Date: Monday, January 13th, 2020**

**Time: 6:00 pm**

**Location: Charlevoix Public Library, Armstrong Room**

**Board Members:**

*Present:* Seth Arnold, Chris Matye, Linda Zerby, Amanda Evans, Molly Vargas, Jill Kline

*Absent:* Dianne Dreyer

*Others Present:* N/A

**Proceedings:**

1. Meeting called to order at 6:03 p.m. by President, Seth Arnold
2. December 2019 meeting minutes approved by Arnold and seconded by Matye
3. Matters for Decision

3.1 New playground equipment will be ordered by Molly Vargas

***Action Item:***

* 1. *Treasurer’s Report: Jill Kline* 
     1. *Update on financials, plans to review finances/quickbooks along with Dianne Dreyer*

*4.2 President’s Report/Building, Maintenance & Playground: Seth Arnold*, no updates.

*4.3. Vice President’s/Website& Marketing Report: Chris Matye*

*1.* will be coming to school to take pics/videos for social media

* 1. *Directress Report: Molly Vargas*
     1. *Dads night, February 13th, 2019*
     2. *Pending license renewal at the end of this month*
  2. *Fundraising & Grant, Amanda Evans* 
     1. *Giving Tuesday update and facebook birthday fundraiser, some funds have been received, awaiting all disbursements*
  3. *Social & Volunteer/Fundraising & Grant:* 
     1. *Sledding social, tentativelyscheduled for Saturday, February 22nd at 3pm, featuring long day coffee and firepit with smores*
     2. *Cottage pottery fundraiser funds received*

*5.1 New Business:*

*5.2. Old Business:*

*Announcements:* **Next Board of Director’s meeting will be held on Monday, February 10th, 2020 at 6:00 pm at the Charlevoix Public Library in the Armstrong Room**

Meeting adjourned at 7:50 p.m by Seth Arnold.

Meeting Minutes submitted by Secretary, Linda Zerby