**Minutes from:**

**Charlevoix Children’s House, Inc.**

Executive Board Meeting

*\*approved*

**Date: Monday, June 8th, 2020**

**Time: 6:00 pm**

**Location: Zoom online meeting**

**Board Members:**

*Present:* Seth Arnold, Chris Matye, Linda Zerby, Molly Arnold, Amanda Evans

*Absent:* Dianne Dreyer, Jill Kline

*Others Present:* N/A

**Proceedings:**

1. Meeting called to order at 6:10 p.m. by President, Seth Arnold
2. May meeting minutes approved by Arnold and seconded by Matye
3. Matters for Decision

3.1

***Action Item:***

 4.0 Adminstrator Report: Dianne Dreyer, absent

* 1. *Treasurer’s Report: Jill Kline-absent, absent*
	2. *President’s Report/Building, Maintenance & Playground: Seth Arnold*
		1. Will handle cancelling landscaping services

 *4.3. Vice President’s/Website& Marketing Report: Chris Matye*

 *i. updated bios for board members will be put on website*

* 1. *Directress Report: Molly Arnold, Directress*
		1. *Enrollment update for 2020-2021, will send acceptance letters to families*
		2. *Individual family “open house” for accepted students*
		3. *Website has been updated via Go Daddy*
		4. *Childcare center grant update, still awaiting approval due to high number of applications*
	2. *Fundraising & Grant: Amanda Evans*
		1. *Fright Night Update, still going forward, with understanding event may have to be cancelled secondary to social distancing restrictions with covid.*
	3. *Social & Volunteer/Fundraising & Grant: Linda Zerby*
		1. *Nothing to report*

*5.1 New Business:*

*5.2. Old Business:*

*Announcements:* **Next Board of Director’s meeting will be held on Monday, August 10th at 6:00 pm at the Charlevoix Public Library in the Armstrong Room**

Meeting adjourned at 6:56 p.m by Seth Arnold.

Meeting Minutes submitted by Secretary, Linda Zerby