

**Minutes from:
Charlevoix Children's House, Inc.**

Executive Board Meeting

**Preliminary edition- unapproved*

Date: Monday, January 9, 2017

Time: 6:00 pm

Location: Charlevoix Public Library, Armstrong Room

Board Members:

Present: Seth Arnold, Lindsay Lewis, Kristi Epping, Laura Boss, Molly Vargas, Dianne Dreyer

Absent: Jill Kline, Perry Hodgson, Dianne Dreyer

Others Present: N/A



Proceedings:

1. Meeting called to order at 6:15 p.m. by President, Seth Arnold
2. Arnold motioned to approve 11/14/16 meeting minutes, Lewis seconded the motion and was approved by all
3. Matters for Decision
 - 3.1 Discussion of 2016-2017 budget preparation transpired and suggested contacting Mason, Kammermann, & Rohrbach for professional assistance

Action Item- Arnold will research outsourcing financial services and email board with information prior to February's Board Meeting

- 3.2 CCH Staff Evaluations and Pay Discussion was delayed until we have current financial reports, as well as Tuition rates for 2017-2018.
- 3.3 Epping asked for suggestions for a Winter Social Activity and discussions followed. Vargas suggested a Winter Family Day at Mt. McSauba and Epping will look into a possible date in Late February or March for the event.

4.1 *Treasurer's Report: Jill Kline*

No Report

4.2 *President's Report/Building, Maintenance & Playground: Seth Arnold*

No Report

4.3 *Vice President's Report:*

Lewis stated that Charlevoix Schools Foundation Board is awarding their next grant cycle 2/13/17 and requested Vargas to apply for materials. Discussion followed and Lewis and Vargas will email in request.

4.4 *Directress Report: Molly Vargas, Directress*

Presented in 3.2

4.5 *Website & Marketing: Perry Hodgson*

No Report

4.6 *Scholarships: Dianne Dreyer*

No Report

4.7 *Grants: Lindsay Lewis*

Presented in 4.3

4.8 *Social & Volunteer: Kristi Epping*

Presented in 3.3

5.1 *New Business:*

5.2. *Old Business:*

Announcements: Next meeting will tentatively be held on Monday, February 13, 2017 at 6:00 pm at the Charlevoix Public Library in the Armstrong Room

- Meeting adjourned at 7:20 p.m by Seth Arnold.
- Minutes submitted by Secretary, Kristi Epping.