

**Minutes from:  
Charlevoix Children's House, Inc.**

**Executive Board Meeting**

*APPROVED*

**Date: Monday, September 11, 2017**

**Time: 6:00 pm**

**Location: Charlevoix Public Library, Armstrong Room**

**Board Members:**

*Present:* Seth Arnold, Lindsay Lewis, Jill Kline, Kristi Epping, Perry Hodgson, Molly Vargas

*Absent:* Dianne Dreyer

*Others Present:* Amanda Evans



**Proceedings:**

1. Meeting called to order at 6:01 p.m. by President, Seth Arnold
2. Arnold motioned to approve 8/14/17 meeting minutes, Kline seconded the motion and was approved by all
3. Matters for Decision
- 3.1 Epping presented Fright Night Matters for approval and delegated tasks for each Board Member and discussion followed. Epping motioned to offer online ticket sales through Eventbrite and was approved by all. Also, Epping motioned offer an open bar at Fright Night 2017 and was approved by Arnold, Lewis, Kline and opposed by Hodgson.

***Action Item- Epping will order wristbands and distribute at Fright Night check-in to track paying customers***

*4.1 Treasurer's Report: Jill Kline*

Kline presented Financial Reports as of 8/31/17 and highlighted key expenses. Kline stated current balances and discussion followed. Arnold motioned to approve the 2017-2018 Budget, Lewis seconded the motion and was approved by all.

*4.2 President's Report/Building, Maintenance & Playground: Seth Arnold*

Arnold stated the playground has been updated with new woodchips and will receive the invoice after the remainder of woodchips have been delivered. Vargas asked to add to the annual calendar in May with an appointment in June to spray for spiders.

*4.3 Vice President's Report:*

No Report

4.4 *Directress Report: Molly Vargas, Directress*

Vargas stated that back-to-school is going well and the CCH Parent Meeting is set for Monday, September 18<sup>th</sup> and will present the handbook virtually, along with Epping's Fright Night presentation. Vargas also stated that she will email CCH families to gain interest in the board for new families.

**Action Item- Epping will email updated board member bio's for Hodgson to prepare BOD presentation. Kline and Evans will prepare and submit bio's**

4.5 *Website & Marketing: Perry Hodgson*

No Report

4.6 *Scholarships: Dianne Dreyer*

No Report, but Lewis stated that the Fall Tuition Scholarship was awarded in August.

4.7 *Grants: Lindsay Lewis*

See Scholarships Committee

4.8 *Social & Volunteer: Kristi Epping*

Epping stated the "back-to-school" popsicles in the park was a success and well attended by 2017-2018 CCH Families.

5.1 *New Business:*

5.2. *Old Business:*

*Discussion of CCH Contract negotiations transpired*

**Announcements: Next Board of Director's meeting will be held on Monday, October 9th, 2017 at 6:00 pm at the Charlevoix Public Library in the Armstrong Room**

- Meeting adjourned at 7:35 p.m by Seth Arnold.
- Minutes submitted by Secretary, Kristi Epping.

